

MUNICIPALITY OF DUTTON/DUNWICH

Minutes of the Council of the Municipality of Dutton/Dunwich held on Wednesday, September 16, 2009, in the Council Chambers, 199 Currie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel
Councillor Donald H Page
Councillor Ian Fleck

Opening of the Meeting

09.14.01 **MOVED** by Page and **SECONDED** by Fleck **THAT** the meeting of the Council of the Municipality of Dutton/Dunwich opens at 3:00 p.m.

CARRIED

Approval of Agenda

09.14.02 **MOVED** by Fleck and **SECONDED** by Page **THAT** the Agenda be approved as prepared and presented to Council.

CARRIED

Declaration of Pecuniary Interest

None declared

2008 Financial Statements

Municipal auditor, Don Lemon, representing the firm of Raven & Associates Chartered Accountants attended the meeting to review the audited 2008 financial statements.

Councillor McWilliam and Councillor Yokom attended the meeting.

09.14.03 **MOVED** by Page and **SECONDED** by McWilliam **THAT** we accept the 2008 Auditor's Report for the Municipality of Dutton/Dunwich as prepared by the firm of Raven & Shaw.

CARRIED

Closed Session

09.14.04 **MOVED by Yokom and SECONDED by Page THAT we enter into a closed session to discuss legal and personnel matters of identifiable individuals.**

CARRIED

09.14.05 **MOVED by Yokom and SECONDED by Page THAT the closed session end and the regular session reconvene.**

CARRIED

Council discussed employee issues, Christmas holidays and cross-training.

Correspondence – “Photocopied” List #1-6

#1 – 6 Received & filed

Correspondence – “File Pro” List #1-5

#1 – 5 Received & filed

09.14.06 **MOVED by Yokom and SECONDED by McWilliam THAT relevant correspondence was reviewed.**

CARRIED

ADMINISTRATOR’S REPORT

Pearce Williams Christian Centre – Additional 911 Request

Council reviewed a letter from Pearce Williams Christian Centre requesting 3 additional 911 signs. Our system creates the numbers by taking a measurement from the center of the laneway to the nearest intersection. An odd and even number is assigned for every 5 metres of distance. Council was concerned that having additional 911 signs at the laneway on Iona Road could possibly confuse the service providers, so decided to suggest that it would be better to clearly mark the individual buildings. This could be accomplished by signing each building with a name or number.

Dentist Building

The building at 231 Miller Road has a small leak in the north side of the roof. Although the south side looks in reasonably good shape, the north side has deteriorated considerably. Two separate contractors have inspected the roof and both recommend immediate replacement. The roof has been temporarily patched and could possibly hold until spring. The Clerk-Treasurer

recommended obtaining 3 prices for the replacement of the shingles on this roof for immediate replacement. Council agreed with this recommendation.

George A. Lightfoot

Mr. Lightfoot is a Commercial/Small Business Advocate, who specializes in behavioral skills training. He discussed various instructional techniques available to Council if they were to choose this direction of employee training.

Grass Cutting

SAW Landscape & Tree Service has been cutting grass at various locations within the municipality for the last couple of years. There have been no issues until the last 3 or 4 weeks. After receiving complaints regarding Fairview Cemetery, the Clerk-Treasurer Administrator began checking the other properties and these also were not being kept to our standards. Although Mr. Wood assured the Clerk-Treasurer Administrator he would bring everything back up to standards, he did not cut anything except Black's Cemetery. The Clerk-Treasurer Administrator has therefore made other arrangements to have these locations cut for the remainder of this year.

Landfill Site

Premier Recycling has removed all of the scrap metal from our landfill site. Southwest Middlesex has used this company for the past two years and has been very satisfied with the work that was completed, and payment was not an issue. The Clerk-Treasurer Administrator estimated that there would be more than 200 tonnes of material generated.

Recreation Project

Council reviewed plans for both the new pool building as well as the improvements to the community centre. These plans were just received, and will be reviewed by the recreation committee at their next meeting. The Sprit Associate representative feels that we could connect to the electrical system at the community centre, utilizing the generator as a backup power source. Preparation of the tender documents will begin shortly.

Garbage Collection

BFI Canada has proposed a change to our garbage pickup schedule. They would like to pick up one-half of the rural area on Tuesday and the second half on Wednesday. As well, West Elgin's pickup is on Thursday, and the built-up areas in our municipality is Fridays. With this schedule, they could dedicate one truck for a four day week and only a second truck on Fridays. This would make their operations more efficient and give us a better level of service. There would be no change in our costs. This change has already been enacted in Southwold and it is working well. Council was in agreement with this request.

Tri-County Water - Agenda & Minutes

The members discussed the meeting scheduled for September 21st to discuss the operation of the new plant and concerns addressed by the contractor.

Other Business

Councillor Fleck reported on a number of complaints he's received regarding excessive speeding and truck traffic on Miller Road. The Clerk-Treasurer was instructed to contact Clayton Watters regarding signing of this road for no truck traffic.

Mayor Vowel reported that a generator has been generously donated to the South Dunwich hall.

Over the last several years, the library has been closed during the majority of the Christmas holidays. Due to numerous complaints to Council members regarding this issue, Mayor Vowel was asked to speak with Brian Masschaele to this issue.

Building Permits

Council reviewed the building permits.

09.14.07 MOVED by McWilliam and SECONDED by Yokom THAT Council review the following Building Permits as passed by the Building Inspectors:

Jean McPhail	Garage
Tim Westerveld	Partial Foundation Under House
Dave Westelaken	Replace Greenhouse

CARRIED

09.14.08 MOVED by Yokom and SECONDED by Fleck THAT the Clerk Treasurer Administrator be instructed to contact the OPP to have more enforcement on Miller Road.

CARRIED

Proposed By-Laws

Council reviewed By-Law #2009-57.

09.14.09 MOVED by Fleck and SECONDED by Yokom THAT By-law 2009-57, being a by-law to raise money to aid in the construction of drainage works under the Tile Drainage Act be read a first, second and third time and passed.

CARRIED

09.14.10 **MOVED** by Yokom and **SECONDED** by Fleck **THAT** the meeting adjourn at 8:00 p.m. to sit as the Committee of Adjustments.

CARRIED

09.14.11 **MOVED** by Yokom and **SECONDED** by McWilliam **THAT** the meeting reconvene at 8:10 p.m.

CARRIED

09.14.12 **MOVED** by Yokom and **SECONDED** by Fleck **THAT** By-law 2009-56 being a by-law to confirm the proceedings of the Municipal Council of the Corporation of the Municipality of Dutton/Dunwich be read a first, second and third time and passed.

CARRIED

Dates for Next Meetings

October 7, 2009 – 9:00 a.m.
October 21, 2009 – 5:00 p.m.

Adjournment

09.14.13 **MOVED** by McWilliam and **SECONDED** by Yokom **THAT** the meeting of the Council of the Municipality of Dutton/Dunwich adjourn at 8:20 p.m.

CARRIED

Mayor

Clerk Treasurer Administrator