

MUNICIPALITY OF DUTTON/DUNWICH

Minutes of the Council of the Municipality of Dutton/Dunwich held on October 7, 2009, in the Council Chambers, 199 Currie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel
Deputy Mayor Cameron McWilliam
Councillor John Yokom
Councillor Donald Page
Councillor Ian Fleck
Clerk-Treasurer Administrator Ken Loveland
Deputy Clerk-Treasurer Heather Bouw

Opening of the Meeting

09.15.1 **MOVED** by McWilliam and **SECONDED** by Page **THAT** the meeting of the Council of the Municipality of Dutton/Dunwich opens at 9:00 a.m.

CARRIED

Approval of Agenda

09.15.2 **MOVED** by Page and **SECONDED** by McWilliam **THAT** the Agenda be approved as prepared and presented to Council.

CARRIED

Approval of Minutes

09.15.3 **MOVED** by Yokom and **SECONDED** by Fleck **THAT** we approve the Minutes of the September 2nd, & 16th, 2009 meetings as printed and delivered to Council members and the Mayor and the Clerk Treasurer Administrator be authorized to sign same.

CARRIED

Declaration of Pecuniary Interest

No one declared a conflict.

Payment of Accounts

Council reviewed the Payment of Accounts for August 2009

09.15.4 **MOVED by Yokom and SECONDED by Page THAT we approve the August 2009 General Account of \$181,861.67; Roads \$98,747.79; Water \$120,185.17 Recreation \$37,362.26 and Fire Department of \$3,895.90 plus G.S.T. Refund totaling \$450,701.33.**

CARRIED

Correspondence “Copied List #6 a-u

a - h Received & filed
i Received & filed – send letter of support
j – t Received & filed
u Received & filed – send letter of support

09.15.5 **MOVED by Fleck and SECONDED by Yokom THAT relevant correspondence was reviewed.**

CARRIED

COMMITTEE REPORTS

Arena Board

Councillor Fleck reported on the October 6/09 meeting. Siding, insulation and dehumidifier are part of the stimulus project, so won't be in capital budget until 2010.

By-Law Enforcement

Council reviewed the Enforcement Report completed by SOSG.

Chamber of Commerce

No meeting to report on

Community Policing

Nothing to report at this time.

Economic Development

Nothing to report at this time.

Emergency Planning

Mayor Vowel attended a critique of the County's tabletop exercise from the previous year. The generator for the South Dunwich Hall has arrived.

Fire Department

The Boot Drive raised approximately \$3,100.00.

Health & Safety

Nothing to report at this time.

Landfill Site

Since the change in regulation, we have a number of tires stockpiled at the landfill site. They will be shipped out in the near future.

Lower Thames

No meeting to report on.

Recreation

Council reviewed the September 14, 2009 minutes.

Senior's Centre

No one attended the September meeting.

Trans Canada Trail

A trail sign has been installed at the Southwold Earthworks. There are a few bridges in need of some minor repairs. Updated agreements will be required in the very near future.

Tri-County Water

Cameron McWilliam chaired the September 21st meeting. Stonetown is now investigating the wiring in each tray, as questions are being raised regarding the weight on each beam. Stantec was hired for on-site inspection of the construction, and why only now are questions being raised. Now warranties are also being questioned. Dutton/Dunwich Council is concerned about additional invoices being submitted due to these issues. Although this is a complicated project, and additional costs are to be expected, these additional costs could be substantial. The Clerk Treasurer Administrator was asked to check past minutes regarding extra billing for engineering. The 2009 budget was completed and given to committee members.

ADMINISTRATOR'S REPORTS

Water System Inspection

Due to an increase in water customers, the number of lead tests we conduct needs to be increased from 20 – 40. We have applied to have this number of tests reduced, but in the meantime, our rating was reduced from 100% to 97% due to this oversight on our part. The rest of the report was excellent, and will be made available to the public.

Expansion of Dave's Truck Repair.

The property owner has discussed the possibility of expanding his operation for additional space for repair work on large trucks. There would be no additional parking requirements and the existing compound would remain in place. There would also be no effect on the existing drainage. The applicant requests that Council waive the requirement for Site Plan Approval for this project. The building inspector also feels that a site plan may not be necessary for this project. Council asked that Lorne put his statements in writing for future reference.

Miller Road

Inspector Ryan Cox was made aware of the speeding concerns on Miller Road. Inspector Cox will ensure more enforcement on this road. The Clerk-Treasurer Administrator discussed truck traffic from the Bobier Villa suppliers. Clayton will talk to the suppliers for the Bobier Home to ensure that the trucks used the service road rather than going out through the subdivision. Limiting the possibility of truck traffic on Miller Road was also discussed. The Director of Engineering Services, Clayton Watters, did not feel that the County would be supportive of making this change. Clayton did, however, indicate that the Miller Road reconstruction is back on the proposed five year plan. Council discussed the length of time that Miller Road has been on this plan, as well as the bridge on Duff Line.

09.15.6 MOVED by McWilliam and SECONDED by Page THAT the Council of the Municipality of Dutton/Dunwich requests that the bridge on Duff Line West of Currie Road be replaced since it is too narrow for two cars meeting.

CARRIED

Dentist Building – Roof Tenders

Council reviewed two tenders for the replacement of the roof at 231 Miller Road. Council decided to award the tender to Ridgetop Roofing.

09.15.7 MOVED by Yokom and SECONDED by Fleck THAT we accept the tender of Ridgetown Roofing in the amount of \$6,077.00 plus applicable taxes for the building at 231 Miller Road, Dutton.

CARRIED

Financial Report to August 31, 2009

Council reviewed the financial report dated August 31, 2009.

09.15.8 **MOVED by Page and SECONDED by McWilliam THAT the meeting adjourn to sit as a Closed Session to discuss personnel and property matters of identifiable individuals.**

CARRIED

Closed Session

09.15.9 **MOVED by Page and SECONDED by McWilliam THAT the Closed Session end and the Regular Session reconvene.**

CARRIED

Council discussed the sale of Dutton Hydro Ltd, employee issues and fire department issues.

Drainage Superintendent's Report

Brent Clutterbuck, Drainage Superintendent, attended the meeting. Are waiting for crops to be harvested so that spoil can be levelled on the Graham Drain. Talbot Line Reconstruction Petitions were received on October 1, 2009. Brent will be identifying the property owners on the plans, and holding meetings with them to discuss the proposals put forward on the plans. Two tile loans were processed. Rapelje-Tolman Drain – Dave Durham is concerned about ditches flooding in the spring onto his farm on the S/S of Shackleton Street. It seems that he is not being provided with adequate outlet. Council to decide whether cleaning can be included in a new report. Brent stated that the drain is probably undersized at the top. Council decided to appoint an engineer and proceed with the report.

09.15.10 **MOVED by Fleck and SECONDED by Page THAT the request for improvement to the Rapelje-Tolman Drain be placed in the hands of Spriet Association to prepare a plan and report.**

CARRIED

Tile Drainage Loans

Council reviewed the drainage complaints.

09.15.11 **MOVED by McWilliam and SECONDED by Yokom HTAT the following Drainage Complaints be placed in the hands of Brent Clutterbuck for repair:**

**James Ian McCallum
Peter Agar**

**McCallum Ripley Drain
Humphrey Drain**

CARRIED

Utility/Wastewater Reports

Brad Reive attended the meeting and reported on both the water department and sewage department. Preventive maintenance for the month has been completed at the wastewater treatment plant. Lead testing is underway. Archie is carrying out hydrant flushing in Dutton/Dunwich and Southwold Township.

ROAD DEPARTMENT

Road Superintendent's Report

Road Superintendent Mike Hull attended the meeting, and reported on the following:

- Ditching and berming on Aberdeen Line West
- Ditching & berming on Final Line near Docker Road
- Patching county roads
- Cutting grass in town
- Cutting and trimming trees
- Grading new gravel on Lakeview Line East and Plumb Point Road
- Facca Incorporated has finished concrete work on the new bridge. Landscaping and cleanup to follow
- Graded shoulders on county roads
- Municipal drain work

Asst Road Superintendent Report

Council reviewed the report on truck maintenance and repairs.

Snowplow Training

Until last year, the County of Elgin funded a one-day refresher course on snowplowing and sanding, however, they have decided not to offer this service any longer. The Association of Ontario Road Superintendents is offering a course for snowplow safety and skills. This course is fairly expensive, so it was recommended to Council that we offer this course jointly with West Elgin and each train 5 employees this year and split the cost with West Elgin. Our insurance company feels it is wise to offer some training, especially for the new employees, so they suggested that we take advantage of their free one-day course on defensive driving. As we don't have any rookie drivers, Council decided to make sure we have enough money in the training budget for next year, but want the employees to take advantage of the one-day defensive driving training course.

Sidewalk Repairs

The road department has pinpointed various trip hazards within the municipality and will proceed with this work using funds from the sidewalk budget.

Road Department Financial Report

Council reviewed the road department financial report dated September 30, 2009.

Truck Body

The truck box on Unit #110 has been damaged due to a tire blowout and will cost approximately \$1,500.00 to repair. The Assistant Road Superintendent feels a utility box would better suit the road department needs for storage of tools and supplies for various projects. A rough estimated cost of \$5,700.00 was submitted. Council requested this matter be brought forward to the next meeting with firmer prices outlined.

Equipment Replacement

The Assistant Road Superintendent submitted budgetary pricing for the replacement of the loader backhoe, the single axle truck and a wheel loader. Council reviewed the equipment replacement summary.

09.15.12 MOVED by Page and SECONDED by McWilliam THAT the meeting adjourn to sit as a Committee of Adjustment.

CARRIED

09.15.13 MOVED by McWilliam and SECONDED by Fleck THAT the Regular Session reconvene.

CARRIED

PLANNING

McCaffery Farms Severance

Council discussed Severance Application #E7/09.

09.15.14 MOVED by Page and SECONDED by McWilliam THAT the Council of the Municipality of Dutton/Dunwich recommends that the County of Elgin Land Division Committee approve Application E70/09 filed by McCaffery Farms Ltd., however, we request that the following conditions be placed on their decision:

- 1. That the applicant be responsible for any engineering costs incurred by the municipality to split existing drainage assessments.**
- 2. That both the severed and retained portions be rezoned in accordance with the Municipality of Dutton/Dunwich Official Plan.**
- 3. That the applicant be required to conduct a lot evaluation for septic tank purposes.**

4. That a registered easement should be recorded on the severed portion for access until such time as a new lane can be installed.

CARRIED

Monica Pelcz – Rural Development Officer

Mrs. Pelcz attended the meeting to discuss the Western Elgin Community Expo event that she is co-coordinating.

Building Permits

Council reviewed the building permit applications.

- 09.15.15** **MOVED by Yokom and SECONDED by Fleck THAT Council review the following Building Permits as passed by the Building Inspectors:**

Stan Campbell	Livestock Barn
Van Brenks Fruit Farms	Implement Storage Shed
Carl McLeod & Sons	Grain Storage
Randy Small	Equipment Storage
Ian & Alan McKillop	Chicken Barn
Krin Dieleman	Grain Storage

CARRIED

Proposed By-Laws

Council reviewed By-Law #2009-59.

- 09.15.16** **MOVED by Fleck and SECONDED by Page THAT By-law 2009-59 for improvements to our sewer collection system under the Stimulus Program be read a first, second and third time and adopted.**

CARRIED

Council reviewed By-Law #2009-60

- 09.15.17** **MOVED by Yokom and SECONDED by Fleck THAT By-law 2009-60 a by-law to improve our road and bridges infrastructure under the Stimulus Program be read a first, second and third time and adopted.**

CARRIED

Council reviewed By-Law #2009-61

09.15.18 **MOVED** by Yokom and **SECONDED** by Page **THAT** By-law 2009-61, A Tile Drainage Rating by-law be read a first, second and third time and passed.

CARRIED

09.15.18 **MOVED** by Page and **SECONDED** by Fleck **THAT** the Municipality of Dutton/Dunwich authorize the Clerk Treasurer Administrator to offer to sell Debenture #09-11 in the principle amount of \$14,000.00 to the Treasurer of Ontario as authorized in By-law 2009-61 of the Municipality, the principle amount of the aggregate amount of the individual loans and is no more than 75% of the actual cost.

CARRIED

Council reviewed By-Law #2009-62

09.15.19 **MOVED** by Yokom and **SECONDED** by Page **THAT** By-law 2009-62, being a by-law to authorize the Mayor and Clerk Treasurer Administrator to sign and agreement with Her Majesty, the Queen, in right of Ontario, as represented by the Minister of Energy and Infrastructure and the Minister of Health Promotion – RINC Funding be read a first, second and third time and passed.

CARRIED

Date for Future Meetings

Oct 21, 2009 – 5:00 p.m.

Nov 4, 2009 – 9:00 a.m.

09.15.20 **MOVED** by Page and **SECONDED** by Yokom **THAT** By-law 2009-58 being a by-law to confirm the proceedings of the Municipal Council of the Corporation of the Municipality of Dutton/Dunwich be read a first, second and third time and passed.

CARRIED

Adjournment

09.15.21 **MOVED** by Yokom and **SECONDED** by Page **THAT** the meeting adjourn at 3:45 p.m.

CARRIED

Mayor

Clerk Treasurer Administrator