

## MUNICIPALITY OF DUTTON/DUNWICH

Minutes of the Council of the Municipality of Dutton/Dunwich held on June 3, 2009, in the Council Chambers, 199 Curie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel  
Deputy Mayor Cameron McWilliam  
Councillor John Yokom  
Councillor Donald Page  
Councillor Ian Fleck  
Clerk-Treasurer Administrator Ken Loveland  
Deputy Clerk-Treasurer Heather Bouw

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### Opening of the Meeting

**09.10.01** MOVED by McWilliam and SECONDED by Page THAT the meeting of the Council of the Municipality of Dutton/Dunwich opens at 9:00 a.m.

**CARRIED**

### Approval of Agenda

**09.10.02** MOVED by Page and SECONDED by McWilliam THAT the Agenda be approved as prepared and presented to Council.

**CARRIED**

### Approval of Minutes

**09.10.03** MOVED by Yokom and SECONDED by Fleck THAT we approve the minutes of the May 20<sup>th</sup>, 2009 meeting as printed and delivered to Council members and the Mayor and the Clerk Treasurer Administrator be authorized to sign same.

**CARRIED**

### Declaration of Pecuniary Interest

No one declared a conflict.

Correspondence “Copied List #1-13

<b>South West LHIN Board of Directors</b>	Highlights-April 2009	1
<b>O.F.F.W. Committee</b>	Ontario Family Fishing Weekend	2-3
<b>Town of Caledon</b>	GTA Countryside Mayors Alliance	4-6
<b>Steve Peters, M.P.P.</b>	Building Canada Fund-CC	7
<b>Elgin County</b>	Accessibility/Customer Service Training	8-20
<b>Township of South Stormont</b>	Simultaneous Dispatch for EMS/Fire	21-22
<b>Elgin St. Thomas Public Health</b>	Food Safety Inspection Report	23-27
<b>IBI Group</b>	Green Energy Act 2009	28-29
<b>Sandi Campbell</b>	Letter from Minister of Industry	30-33
<b>Kerry Costello-Smith Falls Town Clerk</b>	May 19 <sup>th</sup> , 2009 Meeting Resolution	34
<b>Township of Southwold</b>	Public Meeting Concerning Zoning	35
<b>Workplace Safety &amp; Insurance Act</b>	Township of Woolwich	36
	Town of Ingersoll	38
	Township of Centre Wellington	39-40
<b>AMO</b>	AMO Signs Memorandum with Municipalities of Quebec	41
	Invitation-Ontario Dam Safety Program	42
	Canadian Sport Tourism Alliance	43
	Province Passes Green Energy Act	44
	Long Term Care Homes Act	45
	Green Energy Act Regulation	46

- #1 - 4 Received & filed
- #5 Received & filed – need clarification of training requirements
- #6 – 11 Received & filed
- #12 Received & filed – send letter of support
- #13 Received & filed

**09.10.04 MOVED by Fleck and SECONDED by Yokom THAT relevant correspondence was reviewed.**

**CARRIED**

COMMITTEE REPORTS

Arena Board

Councillor Fleck reported on the May 12th meeting. The budget was presented and discussed.

By-Law Enforcement

Representatives from Special Operations Services Group inspected and delivered notices on several properties within the municipalities last week.

### Chamber of Commerce

Mayor Vowel reported on the golf tournament.

### Community Policing

Troy Carlson has replaced Michelle Smith as Elgin County's Community Service and Media Relations Officer. Mayor Vowel reported on her participation in a "turn off the screens" program at the Public School.

### Economic Development

No report

### Emergency Planning Meeting

Lorne McLeod and Heather Bouw will be attending the spring sector meeting scheduled for Thursday June 4<sup>th</sup>. To date, the tabletop exercise has not been scheduled.

### Fire Department

Councillor Fleck reported on a training session at the pool. A five month training scheduled has been established.

### Health & Safety

Deputy Clerk-Treasurer reported on the May 13<sup>th</sup> meeting. Dan Lundy and Kate Ambrose are now sitting on the health & safety committee. A.O.R.S. and Ground Force Training will be providing certificates for temporary and casual new hire training. Fire department is including their safety meetings with their regular meetings. This is acceptable as long as minutes are recorded and kept on file at the fire hall. Pool staff will be having regular safety meetings and keeping minutes on file this summer. Due to conflicting time schedules, there are times when the water department staff hold their own safety meetings. On these occasions, water dept staff are required to keep minutes of these meetings on file. Ken McQuarrie didn't respond to the letter sent by the Health & Safety Committee, but did a cleanup of community center and SD hall. Approx 30 paint cans were taken to RONA.

### Landfill Site

Mayor Vowel presented a certificate to Roots & Shoots Club for their contribution in cleaning up the Sons of Scotland Park and around the pool and community centre.

### Lower Thames Valley Conservation Area

No meeting to report on.

## Recreation

The pool is scheduled to open on June 15<sup>th</sup>. DDPS and Aldborough PS are participating in a “Swim to Survive” program being held on June 23<sup>rd</sup>. The gazebo in Centennial Park requires some minor repairs. The drain has been installed in the Sons of Scotland Park. Construction on the path will commence once the ground dries up somewhat. Plans for Canada Day and the Street Dance were discussed. New program survey has been distributed to area schools.

Investigate community partners with regard to the purchasing of an electronic sign.

## Seniors' Centre

Councillor Page unable to attend meeting.

## Trans Canada Trail

No meeting to report on. A pull behind mower has been purchased.

## Tri-County Water

Deputy Mayor McWilliam reported on the May 11<sup>th</sup> meeting. The new plant running in May. OCWA presented quarterly report. First ¼ financial statements were reviewed. The plant uses ultra-violet disinfection, but chlorine is still being added to meet the regulations. A Stantec representative presented their report. 15.279 million dollars has been spent on the new plant as of April 30, 2009. Capital and operational financials were reviewed by members.

## ADMINISTRATOR'S REPORT

### Break and Enter

Clerk-Treasurer Administrator Loveland reported on the May 15<sup>th</sup> break and enter at 199 Currie Road. Nothing was reported stolen and some minor damage has been repaired.

### County of Elgin Waste Disposal Agreement

Council discussed the draft agreement that the County of Elgin has negotiated with the City of Toronto for the use of the Green Lane Landfill Site. This agreement will give us security of pricing for disposal of our waste until 2019 at approx the same price as we are paying at this time. (with an annual consumer price index increase). Council requested a by-law be prepared to accept this agreement.

### McKillop's Cemetery

The Ministry of Small Business and Consumer Services will require Council pass a by-law accepting transfer of the McKillop's Cemetery from Liliias McKillop to the Municipality. Council discussed this matter and requested a by-law be prepared for the next meeting.

Reliance Development Properties

To be discussed in closed session.

Water Supply

Council reviewed a letter from West Elgin regarding their concerns over our planned changes in our water supplier. Council also reviewed the response letter from the Clerk-Treasurer Administrator.

Caledonia II Sewer Problems

The Lion’s Club is having sewer problems at Caledonia II. The problem could be caused by the lack of water flow from the facility due to the installation of air flow toilets which only use a minimal amount of water. Wybe Cnossen and Brad Reive will check on this problem and inform Council.

Community Centre Sewer Problems

A plugged sewer at the community centre has once again become a problem this past weekend. Benko Sewer Services will flush and then camera the line to try to determine the cause of this recurring problem.

Community Adjustment Fund

Council discussed the Community Adjustment Fund, and this program is not geared to infrastructure projects. It is intended to create long-term jobs. The application deadline is June 12, 2009.

Drainage Repairs

Council reviewed the drain complaints.

**09.10.05      MOVED by McWilliam and SECONDED by Page THAT the following Drainage Complaints be placed in the hands of Brent Clutterbuck for repair:**

- |  |   |
|--|---|
| <b>Lambert Dekort</b>                    | <b>Gillis Drain</b>                                 |
| <b>Robert Mueller</b>                    | <b>Galbraith Drain</b>                              |
| <b>Scott Stacey</b>                      | <b>Hughes-McKillop Drain</b>                        |
| <b>Dan McKillop</b>                      | <b>Marsh &amp; Crawford Drains</b>                  |
| <b>Larry Small</b>                       | <b>Webster, W. Cowan &amp; Donald Lumley Drains</b> |
| <b>Lilias McKillop</b>                   | <b>Sloetjes Drain</b>                               |
| <b>Branko &amp; Ljubica Nesic</b>        | <b>McCann Drain</b>                                 |
| <b>Ken Whynott</b>                       | <b>Gillis Drain</b>                                 |
| <b>Evelyn McCaffery &amp; Al Barfett</b> | <b>David Carroll &amp; David Carroll # 3</b>        |

**CARRIED**

Tile Drainage Loans

Council reviewed a tile loan application.

**09.10.06**      **MOVED** by Yokom and **SECONDED** by Fleck **THAT** the following **Tile Drainage Loan Application** be accepted subject to financing from the **Ministry of Agriculture & Food** when work is completed:

**Rob and Susan McWilliam**                      **Lot 8, Concession 1**

**CARRIED**

Building Permits

Council reviewed the building permit applications.

**09.10.07**      **MOVED** by Yokom and **SECONDED** by McWilliam **THAT** Council review the following **Building Permits** as passed by the **Building Inspectors**:

**Fernande Patton**                                      **Detached Garage**  
**Mike Hentz**    **Grain Storage**

**CARRIED**

Proposed By-Laws

Council reviewed By-Law #2009-22.

**09.10.08**      **MOVED** by McWilliam and **SECONDED** by Page **THAT** By-law 2009-22, the **McAlpine Drain**, be read a third time and adopted.

**CARRIED**

Council reviewed By-Law #2009-23.

**09.10.09**      **MOVED** by Fleck and **SECONDED** by Yokom **THAT** By-law 2009-23, the **Graham Drain**, be read a third time and adopted.

**CARRIED**

Graham Drain Tender Acceptance

Council reviewed a summary of tenders for the Open and Tile portions of the Graham Drain.

**09.10.10**      **MOVED by McWilliam and SECNDED by Page THAT we accept the tender of Timmermans Drainage & Excavating Inc. in the amount of \$7,465.00 plus applicable taxes to install the graham Drain – Tile Portion.**

**CARRIED**

**09.10.10**      **MOVED by Yokom and SECONDED by Fleck THAT we accept the tender of J. & L. Henderson Ltd. In the amount of \$38,950.00 plus taxes to install the Graham Drain – Open Portion.**

**CARRIED**

Closed Session

**09.10.12**      **MOVED by Yokom and SECONDED by Page THAT the meeting adjourn to enter into a closed session to discuss personnel matters of identifiable individuals.**

**CARRIED**

**09.10.13**      **MOVED by Page and SECONDED by McWilliam THAT the closed session end and the regular session reconvene.**

**CARRIED**

Council discussed property issues, as well as discussing 2009 employee job performance reviews and wages.

WATER DEPT

Operations Manager’s Report

The majority of new waterline construction in both municipalities has been completed, with new customers coming on line. Start date for the final cast iron main replacement is scheduled for Monday June 8<sup>th</sup>. The water department is currently working the majority of a least one mans’ time in Southwold every day.

Sewage System Report

All preventive maintenance, as well as alarm and safety inspections have been performed as per schedule. The hydraulic drive unit has been installed as has the hoses and flow control valve. The clarifier is now up and running. The remainder of the week will be spent doing locates in preparation for the water main job in Shackleton/McArthur/McIntyre Streets.

**09.10.14**      **MOVED by McWilliam and SECONDED by Page THAT we enter into a Court of Revision for the Rivers-McPhail Drain at 3:10 p.m.**

**CARRIED**

Court of Revision – Rivers-McPhail Drain

Municipal Engineer Wybe Clossen, Drainage Superintendent Brent Clutterbuck, Wayne McPhail, Stan Campbell and Isaac Enns attended the meeting. Letters were sent stating that the Court of Revision was re-convening. Amended schedule of assessment were mailed out as well. Wayne McPhail stated that after the large rains last week, he is still under the impression that the cut-off portion for the Goodhue property is too low. The engineer spoke to this concern by saying that the drain is now 38 years old. All assessed properties have used this drain for this period of time. If the life of the drain is 76 years, then the landowners paying cut-off benefit are paying for the second half of the life-time of the drain.

**09.10.15      MOVED by Yokom and SECONDED by McWilliam THAT the Subdivision Assessment for the Rivers – McPhail Drain be amended as per the attached Schedule of Assessment.**

**CARRIED**

The Clerk-Treasurer Administrator informed those present that an appeal can be made to The Drainage Tribunal within 15 days. If no appeal is filed, the final reading of the by-law will be completed at the June 17<sup>th</sup> meeting.

**09.10.16      MOVED by Yokom and SECONDED by Fleck THAT the Court of Revision close and the Council meeting reconvene at 3:50 p.m.**

**CARRIED**

Drainage Superintendent’s Report

Brent Clutterbuck attended the meeting to review his activities for May.

**09.10.17      MOVED by Fleck and SECONDED by Yokom THAT By-law 2009-37, being a by-law to designate the responsibility of the Driver Training Program for administration purposes to satisfy the requirements of the Driver Certificate Program be read a first, second and third time and passed.**

**CARRIED**

ROAD DEPARTMENT

Road Superintendent’s Report

Mike Hull attended the meeting. The graders and brine truck have been on the roads as weather permits. Gravel was placed on Aberdeen line east, Thamesview Line east and Highland Road. The road department has been working on municipal drain repairs this last month. The drain in the Sons of Scotland Park has been installed with some clean-up to be completed after the trench settles out. Roadside grass cutting has started, with Currie Road and Pioneer Line West being

completed today. The areas of grass in town are being cut weekly. The roads north of Pioneer Line will be sprayed for weeds as needed. The intersections have been swept this month and the business section is swept every Friday morning. Council reviewed a summary of overtime hours to May 20, 2009.

Grader Purchase

Council reviewed a summary of final purchase pricing from 3 motor grader suppliers. Pricing received in March is also included for comparison. Since March, a price decrease has been realized, mainly due to the strength of the Canadian dollar. Also listed is the trade allowance for our 740 series three grader. The lowest received price, including all options, as well as plow equipment was received from Strongco Equipment located in Lambeth. Strongco quoted a Volvo G946 and will be able to provide delivery in 14-16 weeks. The quote from Strongco was for \$272,887.00, plus all applicable taxes.

**09.10.18**      **MOVED by Yokom and SECONDED by Fleck THAT the Council of the Municipality of Dutton/Dunwich accepts the proposal of Strongco to provide a Volvo Motor Grader Model G946 for the purchase price excluding the trade-in for the amount of \$271,000.00 plus applicable taxes.**

**CARRIED**

Proposed By-Law

**09.10.19**      **MOVED by Page and SECONDED by McWilliam THAT By-law 2009-36 being a by-law to confirm the proceedings of the Municipal Council of the Corporation of Municipality of Dutton/Dunwich be read a first, second and third time and passed.**

**CARRIED**

Date for Future Meetings

June 17, 2009 – 5:00 p.m.

Adjournment

**09.10.20**      **MOVED by McWilliam and SECONDED by Yokom THAT the meeting of the Council of the Municipality of Dutton/Dunwich adjourn at 4:25 p.m.**

**CARRIED**

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**Mayor**

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**Clerk Treasurer Administrator**