

MUNICIPALITY OF DUTTON/DUNWICH

Minutes of the Council of the Municipality of Dutton/Dunwich held on Wednesday October 21, 2009, in the Council Chambers, 199 Currie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel
Deputy Mayor Cameron McWilliam
Councillor Donald Page
Councillor John Yokom
Councillor Ian Fleck
Clerk-Treasurer Administrator Ken Loveland
Deputy Clerk-Treasurer Heather Bouw

Opening of the Meeting

09.16.01 **MOVED** by McWilliam and **SECONDED** by Page **THAT** the meeting of the Council of the Municipality of Dutton/Dunwich opens at 5:00 p.m.

CARRIED

Approval of Agenda

09.16.02 **MOVED** by Fleck and **SECONDED** by McWilliam **THAT** the Agenda be approved as prepared and presented to Council.

CARRIED

Adoption of Minutes

09.16.03 **MOVED** by McWilliam and **SECONDED** by Yokom **THAT** we approve the minutes of the October 7th, 2009 meeting as printed and delivered to Council members and the Mayor and the Clerk Treasurer Administrator be authorized to sign same.

CARRIED

Declaration of Pecuniary Interest

No one declared a conflict.

Payment of Accounts

Council reviewed the payment of accounts for September 2009.

09.16.04 **MOVED by Yokom and SECONDED by Fleck THAT we approve the September 2009 General Account of \$873,622.84; Roads \$544,896.99; Water \$95,415.67; Recreation \$57,076.49 and Fire Department of \$7,112.47 plus GST refund of \$34,755.92 totalling \$1,612,880.38.**

CARRIED

Correspondence “Photocopied List” #7 a-g

# a-e	Received & filed
# f	Received & filed – send letter of support
# g	Received & filed

09.16.05 **MOVED by Fleck and SECONDED by Yokom THAT relevant correspondence was reviewed.**

CARRIED

ADMINISTRATOR’S REPORT

Planning Issues

Council reviewed a memorandum from our planner regarding accessory buildings and portable carports. The Clerk-Treasurer Administrator agrees with the recommendation of our planner, however, the increase in the Village Residential (1) Zone may be too large. It is, however, important to realize that there is still the total lot coverage which will also have to be considered when our building officials review the permit application.

Carpet Proposal

Council reviewed a proposal from Ripley’s Quality Home Centre to install new carpet in the office at 199 Currie Road. This proposal would install 200 sq feet of vinyl tile in the high traffic area and new carpet in the remaining portion of the office. There are several different options for carpet which are more expensive. Council also reviewed the original proposal from Artistic Interiors. It is sometimes difficult to make the comparison since the carpet is made by different companies. The Clerk-Treasurer Administrator requested an amended price from Artistic Interiors for the same amount of work. Council reviewed this amended price. Ripley’s Quality Home Centre’s price was the lowest tender, and Council decided to accept this price.

Swoop 2010 Aerial Photographs

Council reviewed a copy of the report to County Council regarding the upgrade of the aerial photographs. The County will be paying for the photographic portion of the project. The other portion of the project is to obtain the digital elevation information. We have suggested that the County should consider purchasing the elevation information and to share the costs with the

lower tier. Since there is a deadline, we have expressed our interest in obtaining the elevation information. Once a firm price is received, we can then decide if this is worthwhile.

Truck #110 Box Repairs

Council reviewed a copy of Kevin Englehart’s report from the last meeting, as well as a repair estimate from Canadian Collision Services II. The estimate was considerably more than what the Asst Road Superintendent had originally estimated the repair would cost. This repair replaces an entire side of the box and reinstalls the sprayed-in box liner. Therefore, the difference between installing the utility body and the repairs are approximately \$2,800.00 plus tax.

Service Centres

Doug Mitton and Ken Loveland have had discussions with the engineer and architect for the proposed developer. They have been informed by West Elgin that there is no problem meeting these fire flow requirements. We have requested that West Elgin provide us with a report from a qualified firm to ensure that there is sufficient fire flows before we issue a building permit. The Clerk-Treasurer Administrator also reported verbally on a meeting held yesterday with representatives for the developer, Lloyd Jarvis, Doug Mitton and Ken Loveland. A proposal to jointly provide water to ensure sufficient fire flows was discussed. Lloyd Jarvis will bring this to West Elgin Council for their approval.

New Harmonized Sales Tax

Council reviewed an information sheet from Municipal Finance Affairs Association regarding the new harmonized sales tax. According to this information, we will be receiving a refund of 78% of the total 13% harmonized tax. This would mean that we will have to pay a net tax of approximately 3% on all of our purchases. In the past, some of our purchases were exempt from provincial taxes (i.e. gravel trucking and some of our purchases such as gravel purchases were taxed provincially at 8%). It is difficult to analyze the effect without a lot of time and effort, but generally speaking, the 78% would seem to have very little effect on our net costs.

Building Permits

Council reviewed the building permit applications.

09.16.06 MOVED by Page and SECONDED by McWilliam THAT Council review the following Building Permits as passed by the Building Inspector:

**Daniel & Meredith Jorgenson
Stephen Bell
Daniel & Meredith Jorgenson
Ruth Mairleitner
Emily Diloreto
Daniel & Meredith Jorgenson**

**Demo Permit
Wood Stove & Chimney
Addition to Residence
Garage
Accessory Storage
Sewage System.**

CARRIED

Noise Exemption – MTO

Council reviewed the letter from Morrison Herschfield, and discussed the request for a noise exemption for Infrastructure Ontario MTO Highway Service Centers Redevelopment.

09.16.07 **MOVED by Page and SECONDED by McWilliam THAT the Council of the Municipality of Dutton/Dunwich approves the request of Morrison Herschfield for an exemption to Bylaw 2006-61, being a by-law to control noise, for six (6) month period starting November 10th, 2009 for both the north and south side service centres.**

CARRIED

09.16.08 **MOVED by Yokom and SECONDED by Fleck THAT The Clerk Treasurer Administrator be instructed to write a letter to the MTO and the preferred operator requesting that the name of the north bound service centre be changed.**

CARRIED

Proposed By-Laws

Council reviewed by-Law #2009-63 – a by-law authorizing the purchase of property.

09.16.09 **MOVED by Fleck and SECONDED by Yokom THAT By-law 2009-63, being a by-law to authorize the purchase of a property from the Trustees of Alexandria Lodge Number 137 of the Independent Order of the Oddfellows be read a first, second and third time and passed.**

CARRIED

09.16.10 **MOVED by McWilliam and SECONDED by Page THAT the meeting adjourn at 7:00 p.m. to site as the Committee of Adjustments.**

CARRIED

CofA # 1 **MOVED by Yokom and SECONDED by Fleck THAT the meeting of the Committee of Adjustments to hear Application A4/09 filed by Sam Foreman opens at 7:00 p.m.**

CARRIED

CofA # 2 **MOVED by Yokom and SECONDED by Fleck THAT the minutes of the Committee of Adjustments for the October 7th, 2009 meeting be approved.**

CARRIED

CofA # 3 **MOVED by McWilliam and SECONDED by Page THAT the Meeting of the Committee of Adjustments to hear Application A4/09 filed by Same Foreman closes at 7:25 p.m.**

CARRIED

09.16.11 **MOVED by Fleck and SECONDED by Yokom THAT the meeting reconvene at 7:25 p.m.**

CARRIED

Other Business

Council discussed the possibility of affixing lights to the stop signs at the 4-way stop at Miller/Centre street intersection. As Miller Road is a county road, the Road Superintendent will need to discuss this issue with County representatives.

Closed Session

09.16.12 **MOVED by McWilliam and SECONDED by Page THAT the meeting adjourn to enter into a closed session to discuss legal and personnel matters of identifiable individuals.**

CARRIED

09.16.13 **MOVED by Page and SECONDED by McWilliam THAT the closed session end and the regular session reconvene.**

CARRIED

Council requested that Hugh Thomas interview Council Members and department heads on October 28th and 29th.

Proposed By-Laws

09.16.14 **MOVED by Page and SECONDED by Yokom THAT By-law 2009-64 being a by-law to confirm the proceedings of the Municipal Council of the Municipality of Dutton/Dunwich be read a first, second and third time and passed.**

CARRIED

Date for Next Meeting

Nov 4, 2009 – 9:00 a.m.

Nov 18, 2009 – 5:00 p.m.

Adjournment

09.16.15 **MOVED** by Yokom and **SECONDED** by Fleck **THAT** the meeting of the Council of the Municipality of Dutton/Dunwich adjourn at 8:22 p.m.

CARRIED

Mayor

Clerk Treasurer Administrator