

## MUNICIPALITY OF DUTTON/DUNWICH

Minutes of the Council of the Municipality of Dutton/Dunwich held on July 8, 2009, in the Council Chambers, 199 Currie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel  
Deputy Mayor Cameron McWilliam  
Councillor John Yokom  
Councillor Donald Page  
Councillor Ian Fleck  
Clerk-Treasurer Administrator Ken Loveland  
Deputy Clerk-Treasurer Heather Bouw

---

### Opening of the Meeting

**09.11.01 MOVED by McWilliam and SECONDED by Page THAT the meeting of the Council of the Municipality of Dutton/Dunwich opens at 9:00 a.m.**

**CARRIED**

Mayor Vowel requested a minute of silence for Officer Hack who was killed in the line of duty this past week. Members of Council and County Council were invited to attend the funeral of Officer Hack.

### Approval of Agenda

**09.11.02 MOVED by Page and SECONDED by McWilliam THAT the Agenda be approved as prepared and presented to Council.**

**CARRIED**

### Approval of Minutes

**09.11.03 MOVED by Yokom and SECONDED by Fleck THAT we approve the Minutes of the June 17<sup>th</sup>, 2009 meeting as printed and delivered to Council members and the Mayor and the Clerk Treasurer Administrator be authorized to sign same.**

**CARRIED**

Clerk-Treasurer Administrator Loveland reported on the published version of our new computer program.

## Declaration of Pecuniary Interest

No one declared a conflict.

## Correspondence “Copied List #1-17

#1 - 3            Received & filed  
#4                Received & filed – send letter to Andrew Beal, Manager Min of Transportation  
#5 – 11          Received & filed  
#12              Received & filed – send letter of support  
#13 – 17        Received & filed

**09.11.04        MOVED by Fleck and SECONDED by Yokom THAT relevant correspondence was reviewed.**

**CARRIED**

## COMMITTEE REPORTS

### Arena Board

Councillor Fleck reported on the June 23, 2009 meeting. The Arena Board/Municipality has received a \$600,000.00 grant from the Infrastructure Stimulus Fund for improvements to the arena. The Remembrance Day murals are complete, and will be installed on the inside of the arena, so as not to be subjected to vandalism.

### By-Law Enforcement

Our by-law enforcement company is continuing their enforcement of our property standards by-law. Improvements are being made to a number of properties within the municipality.

### Chamber of Commerce

No Chamber meeting to report on. Mayor Vowel reported on the “Business After 5” meeting she attended, which was sponsored by the Elgin Resource Centre.

### Community Policing

No meeting to report on.

### Economic Development

Council has received a request to install a sign on the approach to the Thames River. Council agreed to the signage, but requested that letters be sent to our neighbouring municipalities to give them an opportunity to sign the river in their municipalities as well.

### Emergency Planning Meeting

Deputy Clerk-Treasurer Bouw reported that EOC communication training will be hosted by the County of Elgin.

### Fire Department

Councillor Fleck reported that training exercises are running smoothly.

### Health & Safety

Deputy Clerk-Treasurer Bouw reported that (4) pool staff and (1) recreation staff attended the Young Worker Orientation training session held at the County of Elgin.

### Landfill Site

Nothing to report.

### Lower Thames Valley Conservation Area

No meeting to report on.

### Recreation

Clerk-Treasurer Administrator Loveland reported that on the Canada Day activities. The Municipality has received a \$480,000.00 grant from the Stimulus Fund for improvements to the recreation centre, as well as the construction of a new pool building. Construction of the walkway in the Sons of Scotland Park will begin this week.

### Seniors' Centre

Councillor Page could not attend the meeting.

### Trans Canada Trail

No meeting to report on.

### Tri-County Water

No meeting to report on.

## ADMINISTRATOR'S REPORT

### Celtic Line Bridge

Council reviewed a summary of tenders received for the Celtic Line Culvert Replacement. The bid was slightly more than we budgeted for; however, with the entire infrastructure funds approved, this seems a good price. Our budgeted amount was \$492,000.00 including engineering. If engineering is added to the Facca Inc tender of \$477,930.00, we will be approximately \$30,000.00 over budget. This additional amount will have to come out of the road budget. The Clerk-Treasurer Administrator recommends that Council accept the tender of Facca Inc in the amount of \$477,930.00 for the construction of the Celtic Line Culvert Replacement.

**09.11.05      MOVED by McWilliam and SECONDED by Page THAT the Council of the Municipality of Dutton/Dunwich accept the tender of Facca Incorporated for the construction of the Celtic Line Bridge No. 1 in the amount of \$477,930.00 plus G.S.T. and the Mayor and the Clerk Treasurer Administrator be authorized to sign the necessary tender documents.**

**CARRIED**

### Ministry Response to Overpass Concerns

Council reviewed the response letter received from the Ministry of Transportation regarding the Coyne Road and Iona Road overpasses, and their state of disrepair. The letter does not mention any concrete time frame for repairs, but they are being considered and reviewed by the Ministry's consultant. Once a report has been completed, the Ministry will further determine the overpass conditions and base a decision on this information.

### Household Hazardous Waste Day

Council reviewed quotes that West Elgin received for the Household Hazardous Waste proposal for 2009. The lowest price was from Hotz Environmental Services Inc in the amount of \$19,143.75. Hotz has provided this service for the past 2 years, and both municipalities are pleased with their work. The joint Household Hazardous Waste Day has been scheduled for October 31, 2009.

### Financial Report

Council reviewed the financial report for the period ending April 30, 2009.

### Severance Application #E45/09 - VanNuland

Council discussed this application. Drainage assessments will not be required at this time, as they were completed prior to this application.

**09.11.06**      **MOVED by Yokom and SECONDED by Fleck THAT the Council of the Municipality of Dutton/Dunwich recommends that the County of Elgin Land Division Committee approve application E 45/09 filed by Joe and Jean Van Nuland and no conditions are requested.**

**CARRIED**

**09.11.07**      **MOVED by Page and SECONDED by McWilliam THAT the Council of the Municipality of Dutton/Dunwich approve the joint sharing of a Household Hazardous Waste Day with the Municipality of West Elgin to be held on October 31, 2009 under Contract with Hotz Environmental.**

**CARRIED**

**09.11.08**      **MOVED by McWilliam and SECONDED by Fleck THAT the meeting adjourn to enter into a closed session to discuss personnel matters of identifiable individuals and property matters.**

**CARRIED**

Closed Session

**09.11.09**      **MOVED by Yokom and SECONDED by Fleck THAT the closed session end and the regular session reconvene at 12:00 noon.**

**CARRIED**

Council discussed personnel and property matters.

Building Permits

Council reviewed the building permit applications.

**09.11.10**      **MOVED by McWilliam and SECONDED by Yokom THAT Council review the following building Permits as passed by the Building Inspectors:**

**Curtis & Betty Anne Simms  
Steven Brown**

**Replace Roof over Patio  
Construct Pre- Engineered Steel  
Bldg.**

**Vanbrenks Fruit Farm & Nursery**

**Construct Frame Bldg on  
Concrete Foundation**

**CARRIED**

Tile Drainage Loan

Council reviewed the tile drainage loans.

**09.11.11      MOVED by Page and SECONDED by Fleck THAT the following Tile Drainage Loan Application be accepted subject to financing from the Ministry of Agriculture & Food when work is completed.**

<b>James F. Littlejohn</b>	<b>Lot 13 Concession 10</b>
<b>James F. Littlejohn</b>	<b>Lot 12 Concession 10</b>

**CARRIED**

ROAD DEPARTMENT REPORT

Road Dept Budget

Road Superintendent Mike Hull attended the meeting. Since we have received confirmation of our grants, Council reviewed adjustments to the 2009 Road Budget. These changes were made without changing the amount to be raised from taxation.

Road Report

Road Superintendent Mike Hull reported on the following activities for June 2009:

- Grading of roads continues, as weather permits
- Gravel was placed on Cowal Road south of Chalmers Line, Silver Clay Line east and Thomas Line
- Completing work on municipal drain repairs
- Ditching was completed on Thomson Line west of Coyne Road, and Silver Clay Line west of Don Graham's in conjunction with waterline cleanup. A few field entrances were replaced on both of these roads where the ditching was done.
- The first round of roadside cutting has been completed
- The roads north of Pioneer Line have been sprayed for weeds as needed
- The business section is swept, and garbage picked up every Friday morning

Due to a number of complaints regarding the bins at Daisy Mart and the Baptist Church, Council is in support of contacting the owners and having them removed.

Operation Manager's Report

Robert Leitch attended the meeting and reported on the following. The watermain project on McArthur and Shackleton Line has been completed, except for final clean-up. The portion from McArthur Street to McIntyre Street has been installed, and we are waiting for the test results in

order to complete this section. The first part of our Annual Inspection by the Ministry of the Environment was completed last month. The water testing portion of the inspection will be completed later this month. They were made aware of the fact that once Shackleton Line is completed, all of our cast iron water mains will have been replaced in Dutton.

**09.11.12**      **MOVED by Yokom and SECONDED by Fleck THAT By-law 2009-24 for the Rivers McPhail Drain as amended by the Court of Revision June 3, 2009 be read a third time and adopted.**

**CARRIED**

**09.11.12**      **MOVED by Page and SECONDED by McWilliam THAT By-law 2009-40, being a by-law to confirm proceedings of the Municipal Council of the Municipality of Dutton/Dunwich be read a first, second and third time and adopted.**

**CARRIED**

Date for Future Meetings

July 22, 2009 – 5:00 p.m.

Adjournment

**09.11.13**      **MOVED by Fleck and SECONDED by Yokom THAT the meeting of the Council of the Municipality of Dutton/Dunwich adjourn at 12:57 p.m.**

**CARRIED**

---

**Mayor**

---

**Clerk Treasurer Administrator**