

**MUNICIPALITY OF DUTTON/DUNWICH**

Minutes of the Council of the Municipality of Dutton/Dunwich held on Wednesday March 18, 2009, in the Council Chambers, 199 Currie Road, Dutton, Ontario

Present were: Mayor Bonnie Vowel  
Deputy Mayor Cameron McWilliam  
Councillor John Yokom  
Councillor Donald Page  
Councillor Ian Fleck  
Clerk-Treasurer Administrator Ken Loveland  
Deputy Clerk-Treasurer Heather Bouw

---

Opening of the Meeting

09.05.01 **MOVED by McWilliam and SECONDED by Page THAT the meeting of the Council of the Municipality of Dutton/Dunwich opens at 5:00 p.m.**

**CARRIED**

Approval of Agenda

09.05.02 **MOVED by Page and SECONDED by McWilliam THAT the Agenda be approved as prepared and presented to Council.**

**CARRIED**

Minutes of the March 4, 2009 Meeting

09.05.03 **MOVED by Fleck and SECONDED by McWilliam THAT we approve the Minutes of the March 4<sup>th</sup>, 2009 meeting as printed and delivered to Council members and the Mayor and the Clerk Treasurer Administrator be authorized to sign same.**

**CARRIED**

Declaration of Pecuniary Interest

No one declared a conflict.

Payment of Accounts

Council reviewed the payment of accounts for February 2009.

09.05.04 **MOVED by Fleck and SECONDED by Page THAT we approve the February 2009 General Account of \$143,573.37; Roads \$130,735.00; Water \$655,664.93; Recreation \$15,220.27; and Fire Department of \$12,043.02 plus GST Refund totaling \$992,555.49.**

**CARRIED**

Correspondence “Photocopied List” #1-25

ITEM	DESCRIPTION	PAGE (S)
1	AMO – Pesticides Ban	1
2	AMO – Pedestrian – Focused Communities Events for Municipalities	2
3	AMO – Workshop – Renewable Energy	3-4
4	Email – Gov. Invests \$25Million – Recreation Trails	5-6
5	Child Find – Ontario	7-8
6	MHSW Consultation – Waste Diversion	9-17
7	County Letter – New AODA Standards	18
8	County Letter – Rural Initiatives	19
9	The Elgin Military Museum – Funding Request	20-26
10	Center Ice	27-28
11	Email – Yvonne Brooks Tourism in Elgin County	29
12	Monthly Meter Readings	30-32
13	West Elgin Arena Board – Agenda – Minutes	33-44
14	Community Living Elgin – Shenanigans	45
15	Lower Thames Valley Conservation Authority – Minutes	46-76
16	County of Elgin – Tourism Focus Group Highlights	77-94
17	Ministry of Environment – Lead Testing Program	95-105
18	Cowan – Frank Cowan Company -	106-107
19	Elgin Count- Invitation to County of Elgin Warden’s Charity Golf	108-110
20	WEDS Sound Technician – Letter	111
21	S. Hancox – Ongoing Poor Road Condition Silver Clay Road	112
22	Memo – Road Tour	113
23	Email – Yvonne Brooks – Chamber of Commerce	114
24	MPoWER Meeting Minutes Feb 26 <sup>th</sup> , 2009	115-116
25	Grand Re-Opening – Don C. Campbell Medical Building/Centre	117

- # 1 – 8            Received & filed
- # 9                Received & filed – added to list of possible donations
- # 10 – 25        Received & filed

09.05.05            **MOVED by Fleck and SECONDED by Yokom THAT relevant correspondence was reviewed.**

**CARRIED**

ADMINISTRATOR’S REPORT

Cowal Hall

Deputy Mayor McWilliam and Clerk-Treasurer Administrator Loveland met with Ken McCallum, Duncan McCallum and Dave Campbell to discuss the future of the Cowal Hall. The hall board has very little funds and the building is only used a few times per year. There is no running water or kitchen facilities. The only source of heat is a fairly new wood furnace with a forced air system. Although the steel roof is in good repair, the remaining exterior is in need of repair. They are requesting some sort of financial assistance from the Municipality. After a meeting with local residents to discuss the future of

the hall, it was unanimously decided that they would like to keep the hall running. Council discuss various options.

### Employee Qualifications

Council was advised that qualifications for the following employees was on file and could be reviewed upon request:

Mike Hull	Road Superintendent
Kevin Englehart	Assistant Road Superintendent
Robert Leitch	Utility Manager
Tim Hansen	Utility Worker
Archie Leitch	Road/Utility Worker
Brad Reive	Utility Worker

### Pearce Williams Christian Centre

In 2008, Pearce Williams paid \$9,385.89 in property taxes, including all three levels of taxation. Pearce Williams could apply to MPAC under Section 3 of The Assessment Act to have the exempt portion increased. They would have to justify that any increased portion would be used entirely for religious purposes. MPAC would review this request with their legal department. If they are successful, then any increase in the exempt portion will include all three levels of taxes. Of course, the house and any rented farmland would not be exempt. Alternatively, Pearce Williams can apply to Council to have the assessment reduced under Section 4.1 and 4.2 of The Assessment Act, and if approved, would reduce the lower tier portion of the property tax. A similar application would have to be made at the County level to have County taxes reduced. There is no provision to reduce education taxes under this section.

### Small Water System Grant

We received a letter from the Ministry of Energy and Infrastructure informing us that we have been approved for a grant of \$25,000.00 for this year and for the next 3 years. We will be receiving an agreement which will outline what will be eligible for this program.

### McWilliam Subdivision

The Clerk-Treasurer Administrator has discussed, With Anthony Romano, the possibility of constructing duplexes on a portion of the McWilliam Subdivision. He has provided some proposed floor plans for the development. If they become rental units, Council would require a zone change to allow for duplexes as an allowed use, and to reduce the side yard from 1.5 meters to .95 meters. If he plans to sell the units, Council would need to make an amendment to the draft approval for the Official Plan. Council requested that our planner look at these plans and prepare a report on this matter.

### The Arts & Cookery Bank

Grace McGartland attended the meeting and reported on their funding activity to date. This included monies committed to date, as well as future funding strategies. Mary Gillett, a Dutton/Dunwich resident, has donated a barn to the Arts & Cookery Bank. In turn, the Arts & Cookery Bank is requesting our municipality's help with the cleanup of concrete, as well as the site once the building has been removed. They would also ask Council to consider moving the beams on our flatbed to the building site, as well as

hauling gravel from West Elgin to the site. Council discussed their requests, and will offer to load the beams and take them to the building site.

Ralph DeVries – Possible Severance

Wayne DeVries attended the meeting to discuss a possible severance for Ralph & Anne DeVries Farms.

Pearce Williams Presentation

Joe Richards attended the meeting to discuss an exemption for the Pearce Williams Christian Centre. Mr. Richards presented his case and requested that Council pass a by-law exempting Pearce Williams from lower tier property taxes. Council discussed this and would suggest that Mr. Richards tries the MPAC route first before Council considers this request.

Centre Ice Presentation

Monica Pelcz, (President), Victoria Baird (Board of Directors), Stephanie Cedar (YWCA youth placement), Lauren Vergeer (Secretary) attended the meeting. A summary of participant stats, financials and programs were presented to Council. This delegation was requesting financial support from Dutton/Dunwich.

Cowal Hall Presentation

Ken McCallum, Duncan McCallum, and David Campbell attended the meeting. The hall board is requesting assistance from Council regarding title, liability insurance and hydro. Council discussed various options.

Closed Session

09.05.06 **MOVED by McWilliam and SECONDED by Fleck THAT the meeting adjourn to enter into a closed session to discuss personnel matters of identifiable individuals.**

**CARRIED**

09.05.07 **MOVED by Page and SECONDED by Yokom THAT the closed session end and the regular session reconvene.**

**CARRIED**

Council discussed 2009 wage negotiations and job performance reviews.

Proposed By-Laws

09.05.08 **MOVED by Yokom and SECONDED by Page THAT By-law 2009-18, being a by-law to authorize the Mayor and Clerk Treasurer Administrator to sign an agreement with Her Majesty, the Queen, in right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs – Ontario Small Waterworks Assistance Program – Part s (“OSWAP-2”) to assist small Municipalities with the operation of their water distribution system be read a first, second and third time and passed.**

**CARRIED**

09.05.09        **MOVED by McWilliam and SECONDED by Page THAT By-law 2009-17, being a by-law to confirm the proceedings of the Municipal Council of the Corporation of Municipality of Dutton/Dunwich be read a first, second and third time and passed.**  
**CARRIED**

Date for Next Meeting

March 31, 2009 – 8:30 a.m. ROAD TOUR

April 1, 2009 – 9:00 a.m.

April 15, 2009 – 5:00 p.m.

Adjournment

09.05.10        **MOVED by Yokom and SECONDED by Fleck THAT the meeting of the Council of the Municipality of Dutton/Dunwich adjourn at 10:00 p.m.**

**CARRIED**

---

**Mayor**

---

**Clerk Treasurer Administrator**